



**DCJS #11-3283**

6405 Merriman Road  
Roanoke, VA 24018  
540-989-9393  
Fax – 540-989-3386

March 23, 2020

Dear Valued Customer,

The entire team at United Security & Control Systems understands the significant disruptions and uncertainty the coronavirus (COVID-19) is causing our customers and our communities. Our team is monitoring the pandemic closely and taking precautionary measures to protect the health and well-being of our customers and employees, as well as the people our teams interact with in our day-to-day business.

We remain committed to providing the reliable service you have come to trust. Please know that we are here to support you during this unprecedented time.

- Our office and field professionals are on the job and ready to meet your needs by performing maintenance, responding to callbacks and making critical repairs as appropriate and to the extent permitted by applicable governmental requirements and advisories.
- Our central station monitoring remains open to serve our customers and field team.
- Our office phone number is 540-989-9393 remains available 24/7 to take your requests and emergency service.

Our top priority during this time is the health and safety of our customers, employees and the people who rely on our products and services. As part of the proactive health measures we have in place, all employees are being reminded to follow personal health and hygiene recommendations provided by the World Health Organization (WHO). Where possible, employees are encouraged to work remotely.

We understand that these are challenging times. On behalf of United Security & Control Systems team, I want to thank you for your business and we appreciate you today and always.

Sincerely,

A handwritten signature in cursive script, reading "Theresa Morrison".

Theresa Morrison  
Owner/President